

## Call for Applications

### Promotionsstipendien der Medizinischen Fakultät der Otto-von-Guericke-Universität Magdeburg

(This represents a context based translation of the binding document "Ausschreibung - Promotionsstipendien der Medizinischen Fakultät der Otto-von-Guericke-Universität Magdeburg")

The Medical Faculty (FME) of the Otto von Guericke University (OVGU) yearly grants graduate scholarships for doctoral candidates of the Medical Faculty.

#### Objective of funding

- 1) The graduate scholarship should enable excellent junior scientists to **complete** a high-quality doctoral thesis at the Medical Faculty by reducing financial pressures.
- 2) Outstanding medical students should be given the opportunity to develop the doctoral thesis and to conduct essential experimental work within a sabbatical ("Freisemester").

#### Funding conditions

- 1) Junior scientists: Funding can be granted to outstanding doctoral candidates of the OVGU holding a university degree. Applicants must already have completed a significant part of their thesis project at the Medical Faculty in Magdeburg and must be in an **advanced stage of their doctoral thesis**.
- 2) Medical students: Funding can be granted to highly motivated and science enthusiastic medical students pursuing an experimental doctoral thesis within one or two **sabbatical semesters** ("Forschungsfreisemester", generally the earliest after the third year of studies).

The following conditions apply:

- High-quality preliminary research work by the applicant but substantial additional experimental work for the doctoral thesis still has to be executed,
- special aptitude for academic work (if applicable proof of publications, poster contributions, lectures etc.),
- supervision or co-supervision through a professor or scientist with an authorisation to teach,
- written confirmation that, in addition to supervision, the implementation of the (experimental) work is guaranteed by the provision of work place and equipment.

Not eligible for funding are:

- doctoral candidates in or ahead of an early state of their doctoral research work,
- final editorial work as well as writing of the doctoral thesis,
- work for a second doctoral thesis.

Additionally, the combination of multiple concurrent contracts for the purpose of the conduction of the thesis (project) are prohibited ("double funding").

There is no entitlement for funding within this scholarship program. A maximum of two applications per clinic or institute (including associated working groups/research units) may be submitted. If necessary preselection of applications has to be ensured by the respective clinic/institute. Additionally, each supervisor of an applicant is expected to actively participate as a reviewer in prospective selection processes.

## Amount and way of funding

Funds are granted for at least 3 but no more than 12 months.

Funding for scholars holding a university degree (in case of medical students after the third section of the medical exam) amounts up to 1.600 € per months.

For medical students applying for one or two sabbatical semesters funding amounts up to 800 € per months. Funding of a sabbatical does not prohibit a later application for a scholarship to complete the thesis project.

Scholars are entitled to a supplementary payment for their own children, living in their household, and who have not yet reached the age of 12. This child supplement amounts to 150 € per months for the first child and 85 € per month for the second and third child.

In case of the gross income of the scholar exceeds 3.000 € per scholarship year, the scholarship will be lowered respectively.

## Application Process

Applications for graduate scholarships must be submitted by January 15<sup>th</sup> and July 1<sup>st</sup> (12:00 p.m.) of the respective year. These deadlines are binding. Applications not presented by 12.00 p.m. (noon) on these dates and/or incomplete applications and/or applications not in accordance with application form cannot be considered for the subsequent funding period.

Applications must be prepared in German or English by using the and in accordance with the structure of the application form. Applications are to be submitted electronically (a single pdf-file, electronically legible) to [nachwuchskommission@med.ovgu.de](mailto:nachwuchskommission@med.ovgu.de).

Each application must be signed electronically by the applicant (doctoral candidate), the supervisor and the head of the supervising clinic/institute.

Contact person for administrative matters is Antje Bittner, Referat für Forschung, House 1, room 309, tel.: 15076, e-mail: [nachwuchskommission@med.ovgu.de](mailto:nachwuchskommission@med.ovgu.de).

## Further information for applicants

Following a formal check of the application by the Referat für Forschung, the Nachwuchskommission comes to a final decision on funding based on a structured review process.

Applications will be evaluated and prioritised based on the following criteria:

- presentation of the state of science and technology,
- originality and innovation,
- practical relevance,
- chosen methodology,
- preliminary research work of the applicant,
- work plan and time schedule,
- personal aptitude of the applicant,
- work environment, and
- feasibility and prospect of success.

The approval process is initiated directly after the two application deadlines and usually will last at least 10 weeks.

Funding onset is therefore possible no earlier than April 1<sup>st</sup> or October 1<sup>st</sup> of the respective year. Please take this into account when submitting your application.

Decisions taken by the Nachwuchskommission are excluded from the legal recourse.

## Information for applicants from abroad

With regard to the residence permit, applicants should timely inform immigration authorities

about this grant application (meaning at the time of submission).

## **Scholar's responsibilities**

Scholars must submit a performance report (signed by the scholar and supervisor) every three months after funding onset.

Fundamental changes to the work plan and/or time schedule must be reported to the Nachwuchskommission immediately.

Scholars receiving funds for at least six months are obliged to take part in a qualification courses. Proof of participation must be submitted within four months of funding.

The final report must be submitted without a formal request no later than two months after the end of the funding period.

Support by this scholarship must be acknowledged in the dissertation as well as other forms of publications.

Information about graduation is requested (e.g. scan of the doctoral certificate).

Please submit all of the documents listed above electronically (pdf-files) via e-mail ([nachwuchskommission@med.ovgu.de](mailto:nachwuchskommission@med.ovgu.de)) in due course.